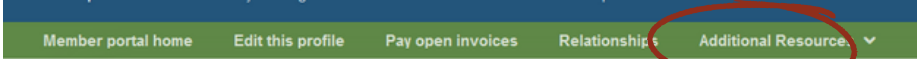


Member Profile Instructions

Add an Event to the Community Calendar



1. [Log-in to your Member profile](#)
2. Locate the "Additional Resources" drop-down menu



3. Click on "Submit an Event for your Business"



4. Complete the "Community Event Calendar" form

5. Click SUBMIT

The Community Event submission will be emailed to Chamber Staff for approval. As soon as it is approved, it will appear in the Community Calendar.

Community Event Calendar

Event name:

Event type:

Start date: Start time:

End date: End time:

Email address for event questions (not displayed publicly):

Physical address where the event will take place (no PO boxes)

Street address line 1:

Street address line 2:

City: State: Zip/Postal Code:

Event description, details, & additional info

Log-in Credentials

How to Obtain Member Log-in Credentials

Email info@missoulachamber.com or call (406) 303-8761 for Member log-in credentials.

Log-In to Your Business Profile

Your Chamber log-in credentials are:

Username (Membership ID#): On Invoice

Password (Last 4 digits of Main Phone #): XXXX