Member Profile Instructions
How to Print or Pay an Invoice

How to Obtain Member Log-in Credentials

Email info@missoulachamber.com or call (406) 303-8761 for Member log-in credentials.

Log-In to Your Business Profile

Your Chamber log-in credentials are:

Username (Membership ID#): On Invoice

Password (Last 4 digits of Main Phone #): XXXX

You can log-in HERE.

In Member profile Click "Pay Invoices"

2 open invoices

Missoula Area Chamber of Commerce

PAYMENT HISTORY   PAY INVOICES

View/Print Invoice

Click the Invoice # to View/Print Invoice

Pay an Invoice

- **Check the box of the invoice you want to pay**
- **Click "Pay Now"**

PAY NOW   There is **1 invoice** to pay

	Due date	Invoice date	Invoice	Invoiced profile
☑	7/17/2023	7/17/2023	68559	Missoula Area Chamber of Commerce
☐	7/26/2023	7/26/2023	68635	Missoula Area Chamber of Commerce

- **Complete Credit Card Information**
- **Click "Submit Payment**

Do it Yourself!

Member businesses can log-in to their Member Profile to:
- **Pay open invoices online with credit card**
- **Print invoices and receipts**
- **Update member information**
  - **Business listing description**
  - **Employee contacts**
  - **See available benefits**
  - **Logo**
- **Post Job openings**
- **Submit an Event to member calendar**
- **Register for a Chamber Event**

Enter Credit Card Information

Payment details $150

Use a new card

Name On Card

Card Number

Security Code   Month 8   Year 2023

Address

825 E. Front St.

City Missoula   State MT   Zip / Postal Code 59802

Country

CANCEL   SUBMIT PAYMENT